

Ref:RHS/2

20th October 2011

To: National Councillors,
County Association Secretaries, Local League Secretaries, Premier Club Secretaries

Dear Councillor/Secretary

Re: National Council Meeting 15th October 2011

I am pleased to provide a summary of the main points discussed at last Saturday's National Council Meeting and hope that it will assist you in reporting back to your members.

1. Members welcomed new National Councillor; Harry Jutle (Herefordshire) to his first National Council meeting.
2. The Chief Executive gave members an update on Sport England funding activities and the next Whole Sport Plan together with detailed handouts covering eligibility criteria for effective governance and application for the 2013-17 Whole Sport Plan. It was stressed to members for the need to have effective governance in order to maintain future funding.
3. Discussion took place in regards to future Coach Licence Fees. It was agreed to increase the fee to £20 (option 2) with immediate effect.
4. Members approved the following policies: conflict of interest, fraud, fraud response, information and security, it and telecommunications, risk register and volunteering.
5. Members approved the new Departmental Areas of Responsibility which been formatted so that each of the department's staff and committee members have an overall document, which covered all matters relating to that department, together with a further information section. This was required in order to comply with the audit and self assurance procedures and governance.
6. Members noted the current Departmental Personnel document, which will be updated and reissued. Members further noted the Terms of Reference.
7. John Arnold (English Schools Table Tennis Association, President) gave a detailed presentation various topics including: government policy, new plans and budget cuts, change for life and the School Games.
8. The Treasurer gave a financial update against the budget. He reported that due to variances to budget bring the current forecast surplus for the year to £24,025, in line with the budgeted surplus of £24,274.
9. Mike Holt (Vice-Chairman (Competitions and Marketing)) gave a detailed report on the forthcoming ITTF Pro-Tour Grand Finals to be held during November at ExCel, London. Members will shortly receive an invitation from the Chairman.

ALEX MURDOCH
Chairman

