

Entry Form Checklist – Obligatory Contents of Entry Form

- (A) Items 1-50 must be on a part of the form that can be retained by the entrant.
- (B) Items 51-60 must be on that part of the form that the competitor sends in.
- (C) Items 23-36 must be in the section headed "Regulations".
- (D) The entry form must indicate clearly the nature and extent of any variations from the ITTF Regulations for International Competitions. Any such variations should be marked (x).
- (E) The exact wording must be used for all items marked *.
- (F) An entry form relating to a senior and junior tournament must clearly show: (1) that the form relates to two tournaments and (2) which parts of the form relate to which tournament.
- (G) **Two draft copies** of the Entry Form must be sent by post or an electronic copy of the Entry Form by email to the Tournaments Committee (c/o Margaret Welch) for approval **at least 14 days** before required for dispatch to the printer. After checking, a copy will be returned to the Tournament Organiser by post or email with a note of any alterations required, and the other will be retained for reference.
- (H) As soon as the approved Entry Form (including any required amendments) has been printed, **four copies** must be sent by post or an electronic copy emailed to the Tournaments Committee (c/o Margaret Welch).

As you have the option of opting out of the Ranking Scheme, you must state at the top of the form whether your Tournament is in or out of the scheme.

- 1 This Tournament (is) (is not) a Computer Ranking Scheme Tournament.
- 2 Name of Tournament.
- 3 Tournament category: "4-Star", "3-Star", "2-Star", "1-Star" or Development.
- 4 Promoting body: name of (must be affiliated to Table Tennis England Ltd).
- 5 That the Tournament is approved by Table Tennis England Ltd and, if the County Association is not the promoting body, by the appropriate County Association.
6. Venue: 1. Address, 2. Directions, 3. Telephone number (if any).
- 7 Referee: the name, followed by "IR", "NR" or "TR" as appropriate.
- 8 Deputy Referee (3 and 4-Star only): the name, followed by "IR", "NR" or "TR" as appropriate.
- 9 Tournament Organiser: the name, address, telephone number and email address. For 2-Star and above the organisers qualification.
- 10 Organising Committee: the names of members.
- 11 Entry Forms: the name, address and telephone number of person from whom they are available.
- 12 Date(s): on which Tournament is to be played.
- 13 Time(s): commencement of play.
- 14 Draw: Date and time which draw will be made.
- 15 Admission Charge to Venue: whether any payable by competitors.
- 16 Parents of Junior Competitors: whether any admissions charge for parents.

Entry Provisions (Items 18-22)

- 17 Entries: the name and address of person to whom entry should be sent.
- 18 Closing Date: for entries.

- *19 For all tournaments except Junior 4* Tournaments "If it becomes necessary to restrict entries, this will be on the basis of last received first out."

For Junior 4* Tournaments:

"1 Subject to the provision stated in 2 below, valid entries for Junior Boys rated 1-50 in the list current at the closing date, Junior Girls rated 1-32, Cadet Boys rated 1-32 and Cadet Girls rated 1-32 are guaranteed to be accepted. Thereafter, entries will be accepted in order of receipt, with priority given to Junior Boys rated 51-500 and Junior Girls rated 33-250.

2 The organising committee may, at its discretion, accept entries from foreign players."

- *20 If applicable, "No entry will be accepted after the draw has been made".

- *21 Player's Undertaking: "I undertake (a) to observe the regulations of the tournament, (b) to abide by the decisions of the Referee, and (c) to fulfill the schedule of play arranged for me unless prevented from doing so by circumstances beyond my control and accepted as such by the Referee.

Regulations Section (Items 23-36)

- *22 "Every entrant must be Affiliated as a Player Member to Table Tennis England Ltd. or be a Member of another National Association in membership of the ITTF".

- *23 For 2-Star Tournaments and above the following must appear on your entry form.

"Every player must hold a valid Table Tennis England Ltd Player Licence or have paid the appropriate Single Competition Licence Fee with their entry form unless he/she provides proof of being a member of another National Association affiliated to the ITTF and is not affiliated to Table Tennis England Ltd."

- *24 " Table Tennis England Ltd Tournament Regulations apply to this Tournament".

- *25 "ITTF Regulations for International Competitions apply except those relating to the matters covered by items marked (x) in this entry form".

- *26 "Completion and submission of this Entry Form signifies agreement by the entrant to the conditions of the competition including the variations from the ITTF requirements".

- *27 For 3-Star: "Players (may) (will) (will not) be expected to umpire the group matches". Choose whichever is appropriate to your Tournament.

- *28 For 2-Star, 1-Star and Development: EITHER "No competitor will be obliged to umpire" OR "All competitors may be required to umpire at least one match in each event entered".

29 Groups or Knockout: on which principle play is to be, and if in groups, that the method of determining the winner of a group shall be as defined in ITTF Regulation 3.7.5.

30 Number of Games: to be played in each match.

31 Qualifying Date of Birth: for players in any events having an age qualification.

- *32 Rackets: If ITTF Regulation 3.2.1.3. is not to apply, then the following statement must be printed on the entry forms. "ITTF Regulation 3.2.1.3. does not apply. (x)".

33 Players' Clothing: 2-Star and above: Table Tennis England Ltd Appendix 'C' to Rules will apply. Development and 1-Star: Main colour of clothing must be different from colour of ball (x).

- *34 "No competitor or official shall engage in betting on players or matches."

35 If applicable, eligibility for BANDED events.

- *36 "Doping shall not take place either before or during play".

Playing Conditions (Items 37-42)

37 Tables: 1. Make 2. Number.

38 Nets and posts: Make and type.

39 Balls: The balls to be used must be currently approved by the ITTF.

1. Make/name. 2. Grade. 3. Colour.

