QUICK GUIDE TO REPORTING PROCEDURES

Are you concerned about abuse by a parent or carer?

Yes

Report your concerns to the club/league welfare officer or ETTA Child Protection Officer. If they are not available refer your concerns to Children's Social Care or the police immediately

Report what the child has said or what has been seen. Include dates and times and, if possible, send a copy to Children's Social Care.

Children's Social Care and/or the Police will discuss with the person reporting concerns will how to involve parents/carers.

Are you concerned about abuse by a member of staff/volunteer?

Yes

Is it poor practice?

Yes

Report concerns to the Club/League Welfare Officer who deals with it as a misconduct issue.

If concerns remain refer directly to the ETTA Child Protection Officer who then must refer concerns to Children's Social Care who may then involve the police. After advice from Children's Social Care contact should be arranged with parents/carers.

Is it abuse?

Yes

Report concerns to the Club/League Welfare Officer/ETTA Child Protection Officer who then ensures the safety of the child (and other children). This person will then refer concerns to Children's Social Care who may involve the police. After advice from Children's Social Care contact should be arranged with parents/carers.

If the allegation/concern relates to the Club/League Welfare Officer or ETTA Child Protection Officer refer directly to the ETTA Child Protection Officer or Chief Executive as appropriate who must then refer concerns to Children's Social Care who may then involve the police. After advice from Children's Social Care contact should be arranged with parents/carers.

APPEAL