

Certificate in Tutoring in Sport

Qualification Outline:

This Certificate is awarded by 1st4sport Qualifications and has been developed in partnership with sports coach UK (scUK). It is a vocationally related qualification that will enable tutors to plan, deliver, manage, facilitate and review learning.

The qualification has been designed for candidate tutors who wish to deliver and facilitate learning sessions. The knowledge gained will enable tutors to develop an understanding of planning, designing, managing and reviewing learning sessions. The CTS provides tutors with a chance to demonstrate competence in the planning, preparation and delivery of learning sessions.

The websites of the Department for Education and Skills (DfES) and the Qualifications and Curriculum Authority (QCA) may also provide relevant information.

www.openquals.org.uk

www.dfes.gov.uk

www.qca.org.uk

Recommended Guided Learning Hours:

It is expected that 60 hours are required to complete the delivery, evidence gathering and assessment components of this qualification (this includes an estimate of the time that might be allocated to direct teaching or instruction, together with other structured learning time).

Achieving the Certificate:

The qualification places appropriate emphasis on the practical aspects of the role of the tutor. The qualification is designed to be delivered using a mixture of tutor-led theoretical and practical sessions and directed activities.

Achievement of the qualification is through attendance on a training programme/series of workshops or accreditation of prior learning and a combination of:

- the completion of a number of tasks and compiling documented evidence of planning, designing, delivering, reviewing and evaluating learning sessions.
- (internal) assessments including observations of performance, completion of a number of tasks and assessment of candidates' evidence, knowledge and understanding.
- an independent observed assessment of candidates' performance.

Prerequisites:

Prior to registration for the CTS, it is recommended that candidates:

- hold a relevant technical qualification.
- have an appropriate vocational or competency-based qualification at least one level above that of the learners to which they will deliver sessions.

(Due to the level of responsibility attached to and the experience required to carry out this role, candidates should be 18 years of age prior to registration).

Period of Registration:

It is expected that candidates will complete all aspects of the assessment for the qualification and an application for certification be made, within their two-year period of registration.

Fees:

Centre Approval Fee – a one-off fee for centres who wish to apply for centre approval.

Candidate Registration and Certification Fee of £55 + VAT (where applicable).

Aims:

To provide candidate tutors with an introduction to the processes and principles of learning. The qualification offers an opportunity for candidate tutors to be supported in developing the knowledge of how to plan, design, deliver, manage, facilitate and review learning sessions.

Objectives:

During the programme of study, candidate tutors will:

- recognise how people learn.
- apply the principles of learning.
- plan learning sessions to meet learning outcomes.
- design learning activities.
- select delivery methods to meet learning outcomes.
- develop and adapt learning resources.
- prepare for learning sessions.
- deliver learning sessions.
- manage learning sessions.
- facilitate learning sessions.
- evaluate and review learning sessions.
- evaluate and develop their own practice.

Assessment:

The Certificate in Tutoring in Sport requires that candidates understand the assessment processes and procedures of the qualification. The following methods will be used to assess candidates:

- written questioning of knowledge and understanding.
- observation of performance.
- professional discussion and oral questioning.
- review of evidence.

Internal Assessment:

All candidates are eligible to undertake the **internal assessment** component of the qualification. This assessment comprises the following:

- observation of the candidate delivering a minimum of one learning session which may be simulated
- a viva following the observed learning session
- oral and written questioning of the candidate's knowledge and understanding of the principles of learning
- personal statements
- reflective tutoring log to include:
 - evaluations and reviews of learning sessions
 - personal action plans
- minimum of two learning session plans and associated resources to support the learning process.

Independent Assessment:

At an appropriate point during or after the candidate's programme of training, candidates are required to be **observed, by an independent assessor, delivering a learning session**. Following the observation, a viva should take place to discuss the learning session. Independent assessors should use open questions. These questions and the candidate's responses should be recorded on the additional question sheet included in the Candidate Pack and Tutor Guidance Pack.

Candidates who are successful in all aspects of both internal and independent assessments will be eligible for certification for the Certificate in Tutoring in Sport.